

### Caretaker

Matthias Tilkes	matthias.tilkes@studiwerk.de	Thomas Ziemer	thomas.ziemer@studiwerk.de
Tel.:	0651 201 2076	Fax:	<u>0651 201 2076</u>
Büro:	Haus 1 Zimmer 01	Sprechstunde:	Mo.-Fr.: 11.00-11.30 Uhr

### Emergency service at weekends

Saturday 12:00 Uhr until Monday 07:00 Uhr	Emergency number:	0171 7344308
Fees: In urgent emergencies free of charge	In case of lockout:	<b>40,00 €</b>

### Dormitory management

Bettina Schappo	Sarah von Leoprechting		
Tel.:	0651 201 3557	Tel.:	0651 201 3550
Fax:	0651 201 3918	Fax:	0651 201 3918
E-Mail:	<a href="mailto:bettina.schappo@studiwerk.de">bettina.schappo@studiwerk.de</a>	E-Mail:	sarah.vonLeoprechting@studiwerk.de
Office:	Studihaus, Raum ST 08	Büro:	Studihaus, Raum ST 08
Consultation:	Mo. - Fr. 8:30 -16:00		

### Student representation

Each dormitory has it's own student representation of tenants who are dedicated und unsalaried.  
 Every semester all tenants elect the members of the student representation at the plenary session.  
 The members of student representation will be helpful at any problems having to do with the dormitory and administer all common rooms and several things (s.a. vacuum cleaner) for your use.

Contact:	Website:	<a href="http://www.swhtarforst.de">www.swhtarforst.de</a>	
Facebook:	<a href="https://www.facebook.com/groups/swhtarforst">www.facebook.com/groups/swhtarforst</a>	Post:	Post box in building 1

### Common rooms

Club room	Building 1	Sitting room	Building 8 - Learning space Mo.-Fr.
Kitchen	Build. 1/8 - reservable via website	Piano room	Build. 1 - reservable via website
Billard room	Build. 3 - reservable via website	Fitness room	Build. 3 - reservable via website

### Harm message

During the consultation, as an e-mail or online: [www.online-troubleticket.de](http://www.online-troubleticket.de)

### Internet

Establish: [www.studiwerk.de/upload/dokumente/20130.pdf](http://www.studiwerk.de/upload/dokumente/20130.pdf)

The caretaker provides leaflets.

Available traffic: 210 GB/month, further traffic can be purchased: [www.netz.studiwerk.de](http://www.netz.studiwerk.de)

### TV

You receive the television signal via an aerial cable. You do not need a receiver.

### Washing machine / tumble dryer

Located in house 1/4/8. Instructions are on the machines. You can pay with your student card which is rechargeable at all charging stations at University of Trier and University of Applied Sciences.

You can check the remaining running times of your machine at: [www.waschapp.de](http://www.waschapp.de)

On your smartphone you can retrieve this information with the app: "App in den Keller".

In the washing machine room there is installed a condom machine.

### Car parking pass / badge

You will need a parking permit to use the parking spaces.

You can get this for 1,00 € from the caretaker.

### Bicycles

Please park your bicycle in one of the bicycle cellars in building 1/2/3/4/7/8.